

Attachments and Form Descriptions
List of Attachments – 2021

Remember to also include a copy of your club maintained roster.

Club Application for Insurance (You will need to print this out.)
Fill in information – calculations – address for mailing application

Club Federation or Association Form (fillable and savable)
List all venues that your club may dance at for the year

Rosters (2) *

Club Roster (Enrollment) (fillable and savable)
List names of individual members

Club Roster ITAC (Insured Through Another Club) (fillable and savable)
List names of individual members noting their “insurance club”

Club Class Roster * (fillable and savable)
List all students in your active class. Submit this as soon as you can after starting your class. (No fees apply until they actually join a club!) *

Additional Enrollment (new club members) * (fillable and savable)
For adding new members to your club. Only required if not insured through another club. A dancer has 30 days to change clubs after a club folds.

Additional Information Pages

Page 1 - How to file claims

Page 2 - Self-explanatory with a LOT of good stuff. << **Good reading here!**

Page 3 - Definitions “Additional Insured” and “Group Travel”

Event or Group Travel Notification Form * (fillable and savable)
For coverage at special dances. << **Now might be a good time to address this!**

Request for Certificate * (fillable and savable)
For additional coverage at a site other than your usual

Inspection of Premises
For noting problem areas in your dancing facility.

Club Accident Procedures
Excellent information from USDA about handling accidents at your dances.

Accident Report
Keep this form available at all of your dances. << **When in doubt – Fill one out!**

ASARDA Membership Application (fillable form at the ASARDA site)
If needed, return to ASARDA Treasurer with membership fee.

* (my ASARDA version)